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Dear Member

**Association of Friends of Hollingworth Lake – Annual General Meeting
Thursday 12th October 2017 7.30pm
Visitors Centre**

Our tenth AGM is to be held on Thursday 12th October at 7.30pm at the Visitors Centre, please treat this letter as formal notice of the AGM.

Agenda for the meeting;

1. Minutes of the previous meeting held on 15th September 2016
2. Apologies for absence
3. Report from the Committee of the Groups Activities 2016/17
4. Report and Presentation of Accounts from the Treasurer
5. Setting subscription rates
6. Elections
7. Any other Business including dates of next meetings

Proposed meeting dates are as follows;

Thursday 11 January 2018

Thursday 18 April 2018

Thursday 19 July 2018

The AGM shall elect a committee of at least six full members, including a Chair, Vice Chair, Secretary and Treasurer to serve until the next AGM.

As you are aware, we currently have a vacancy for the Chair and Vice Chair. I have also received notification from the Treasurer that he does not wish to re-stand in his position. Without nominations in these positions, we will have to consider how the Charity continues. If you are interested in standing in any of the above positions, please let me know as soon as possible.

You are encouraged to attend the AGM as we require 10% of the membership for the meeting to be quorate. If you wish to nominate a proxy to attend in your place, please contact me and I shall take details.

Should you have any questions for the Chairman, the Treasurer or indeed any of the Committee or any items for the agenda, I should be grateful if you could contact me before 12th October 2017.

I look forward to hearing from you

Yours sincerely

Jane

Jane Taylor-Holmes
Secretary