



Jane Taylor-Holmes, Secretary  
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March 2017

Dear Member

**Friends of Hollingworth Lake**

Please find enclosed the minutes from the previous meeting on the 5 of January 2017 along with a draft agenda for the next meeting on the 30 March 2017 Please note that the meeting will commence at 7.30pm and will be held at the Visitors Centre.

Should anyone have any items for the agenda please contact me before the next meeting so that a revised agenda may be circulated.

After the last meeting, we received the Quarterly report to end of December from Nature Ed, copies will be available at the meeting for you to view should you wish.

I look forward to seeing you at our meeting on 30 March 2017.

Yours sincerely

*Jane Taylor-Holmes*

Jane Taylor-Holmes  
Secretary

ASSOCIATION OF FRIENDS OF HOLLINGWORTH LAKE  
MEMBERS MEETING

Thursday 30 March 2017 at 7.30pm at Hollingworth Lake Visitors Centre

DRAFT AGENDA

1. Welcome and Introductions
2. Apologies for Absence
3. Approval of minutes of meeting on 5 January 2017
4. Finance Update – Bank Mandate – approval of the removal of Ray Smith from mandate; if Ray is removed we have Jane and Nigel as signatories.
5. Trustee / Directors numbers – discussion, we now have only four Trustee and Directors, should we consider additional appointments.
6. People with Significant Control – Statement – approval – *please see statement at end of minutes*
7. Ranger Update
8. Opportunities to enhance visitor experience – report / feedback received
9. Ongoing projects and future plans – general discussion
  - Sensory garden – maintenance and upkeep
  - Events
  - Future plans / meetings of the group
  - Wildlife Update
10. Any other business
11. Date / Time of next meetings

All meetings to commence at 7.30pm and be held at the Visitors Centre;  
29<sup>th</sup> July 2017

AGM to be confirmed – suggested date Thursday 12 October 2017

## **ASSOCIATION OF FRIENDS OF HOLLINGWORTH LAKE MEMBERS MEETING 5 January 2017**

### IN ATTENDANCE

Jim Taylor (JT), Chair of the meeting & Member, Rae Street, Committee member & Member, Jane Taylor-Holmes, Secretary and Member, Steph Mills, Committee member & Member, Nigel Eves, Treasurer, Peter Thornton, Member, Vivienne Ashworth, Member, Pat Carline, Member, Ray Smith, Member, Elizabeth Cropper, Member, Barry Cropper, Member, Kath Mills, Member, Frank Mills, Member, Johanna Dobbs, Member. Andrew Huyton, Guest

### OFFICERS

None

#### **1. Welcome and Introductions**

The Chairman welcomed the members and the meeting commenced. The meeting accepted the resignation of Barry Cropper as Director and Trustee, it was noted that JTH would file the relevant paperwork with Companies House and the Charity Commission. The meeting thanked Barry for his contribution and commitment to the Group.

#### **2. Apologies for Absence**

Al Shingler, Ann Stott and Jean Bogg.

#### **3. Minutes of previous meeting**

The minutes of the previous meeting held on the 15 September 2016 were agreed as a correct record. R Smith and Pat Carline, No matters arising and no updates.

#### **4. Update on Hollingworth Lake Services**

JT providing information on the background to the current consultation in relation to opportunities to enhance visitor experience being undertaken by Planning Solutions Consulting. JT explained that he had an arranged meeting with Kevin Brown on 11 January 2017 and he would share the feedback and discussion which was held at this meeting.

#### **5. Opportunities to enhance visitor experience – discussion**

The following was discussed to share with Mr Brown;

Basics

- Understanding of Lake ownership for maintenance and upkeep, consistent approach to management and accountability.
- Understanding the designations around the site eg. SBI sites etc

- Understanding of local area and residents – concerns and opportunities
- Security of site
- Funding of the site through parking income – improve and maintain car parking
- Footpath maintenance
- Real stakeholder engagement
- Role of working group party and other interested groups eg. Field Nats / NatureEd

#### Problems of the area

- Cyclists at speed
- Lack of security of site
- Anti-social behaviour
- Trespassers on local land
- Poor road infrastructure

#### Fundraising ideas / opportunities

- Camp site
- Dry stone walling / hedge laying courses
- Field crafts
- Better use of memorial area
- Running events through the centre
- Keep fit courses with personal trainer
- Corporate use of facilities
- Mindfulness walks
- Catering and retail opportunities

## 6. Update / Discussion –

### Projects

#### Sensory Garden

Thanks to Elizabeth Cropper for continued efforts to maintain and plant in the area. Lots of praise and encouragement from visitors.

#### Events

JT explained that he had not yet been contacted about involvement in events but he would be offering bat walks and bird walks again. Update at next meeting.

#### Future Plans / meetings

To continue in the meetings

## **Wildlife**

JT provided an update on wildlife seen at the Lake, plenty of birds on the Lake; goosander, Kingfisher, male Sparrow hawks displaying. Red throated diver and Mediterranean gulls seen. Waxwings in local area. Primroses in the garden.

### **7. Any other business**

Opportunities for the group;

- Advertising – letting people know what the group has achieved
- FOHL notice board
- Update of FOHL website
- Improve habitat to encourage wildlife enthusiasts
- Extending article for local church in Milnrow wider – through other Littleborough churches

### **8. Date for next meeting**

All meetings to commence at 7.30pm and be held at the Visitors Centre;  
Thursday 29 July 2017

**Meeting concluded.**

## **REGISTER OF PEOPLE WITH SIGNIFICANT CONTROL** **ASSOCIATION OF FRIENDS OF HOLLINGWORTH LAKE**

Registered Office: 42 Eafield Avenue, Milnrow, Rochdale, OL16 3UN  
Registration Number: 07246941

As required by Part 21A of the Companies Act 2006 (as inserted by the Small Business Enterprise and Employment Act 2015) and the following regulations:

- The Register of People with Significant Control Regulations 2016
- The European Public Limited Liability Company (Register of People with Significant Control) Regulations 2016
- The Limited Liability Partnerships (Register of People with Significant Control) Regulations 2016

This document represents the Register of People with Significant Control with regards to ASSOCIATION OF FRIENDS OF HOLLINGWORTH LAKE.

A PSC is an individual who meets one or more of the following conditions in relation to our company

- i. Directly or indirectly holding more than 25% of the shares
- ii. Directly or indirectly holding more than 25% of the voting rights
- iii. Directly or indirectly holding the right to appoint or remove a majority of directors
- iv. Otherwise having the right to exercise, or actually exercising, significant influence or control
- v. Having the right to exercise, or actually exercising, significant influence or control over the activities of a trust or firm which is not a legal entity, but would itself satisfy any of the first four conditions if it were an individual

Having taken all reasonable steps to identify PSCs, the company knows or has reasonable cause to believe that there is no registrable person or registrable relevant legal entity in relation to the company.

Jane Taylor-Holmes  
Company Secretary  
30 March 2017

