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October 2019

Dear Member

**Association of Friends of Hollingworth Lake – Annual General Meeting  
Thursday 17th OCTOBER 2019 7.30pm  
Visitors Centre**

Our eleventh AGM is to be held on Thursday 17th of October at 7.30pm at the Visitors Centre, please treat this letter as formal notice of the AGM.

Agenda for the meeting;

1. Minutes of the previous meeting held on 11<sup>th</sup> October 2018 (attached)
2. Apologies for absence
3. Report from the Committee on the Groups' Activities 2018/19
4. Report and Presentation of Accounts from the Treasurer
5. Setting subscription rates
6. Elections
7. Any other Business including dates of next meetings

Meeting dates are as follows;

Thursday 16 January 2020

Thursday 30 April 2020

Thursday 16 July 2020

AGM – Thursday 22 October 2020

The AGM shall elect a committee of at least six full members, including (if possible) a Chair, Vice Chair, Secretary and Treasurer to serve until the next AGM. If you would like to nominate yourself for any of the positions or would like some further information about what this would involve, please do not hesitate to get in touch.

You are encouraged to attend the AGM as we require 10% of the membership for the meeting to be quorate. If you wish to nominate a proxy to attend in your place, please contact me and I shall take details.

Should you have any questions for any of the Committee members or any items for the agenda, I should be grateful if you could contact me as soon as possible.

I look forward to hearing from you

Yours sincerely

*Jane*

Jane Taylor-Holmes  
Secretary

# **ASSOCIATION OF FRIENDS OF HOLLINGWORTH LAKE**

## **ANNUAL GENERAL MEETING**

**11 October 2018**

### **MEMBERS PRESENT**

Jim Taylor (JT), Director / member and Chair of the meeting, Rae Street, Director & Member, Jean Bogg, Member, Johanna Dobbs, Member, Andrew Huyon, Member, Kathleen Mills, Member, Frank Mills, Member, Ray Smith, Member, Cllr. Ann Stott (JP), Member,

Judy Alderson, Ranger  
Claire Costigan, Link 4 Life

1. Welcome and Introductions / Minutes of the previous AGM held on the 12 October 2017

The Chairman welcomed the members and the meeting commenced.

The minutes of the previous AGM held on the 12 October 2017 were accepted as a true and accurate record. Rae Street & Kath Mills

2. Apologies for Absence

Apologies were received from Pat Carline, Nigel Eves, Treasurer, Kath Clegg, Vivienne Ashworth, Director and Jane Taylor-Holmes, Secretary.

3. Report from the Chairman of the Group's activities 2017/18

The members accepted the summary of activities, in the absence of a Chairman, this was presented by Jim Taylor.

Of particular note; the walks undertaken, the improvement of the Enviro-gym and the improvement of the website.

4. Report and Presentation of the Accounts on behalf of the Treasurer

The members considered the Treasurers report. It was noted that the financial year-end was 31<sup>st</sup> May 2018 and that the figures were in the process of being checked by the Independent Examiner and on approval would be submitted to Companies House and the Charity Commission.

To year end 31<sup>st</sup> May 2018  
Opening balance; £624.52  
Income; £4258.00  
Expenditure; £4062.42  
Closing balance; £820.10

The accounts were approved subject to any amendment by the Independent Examiner.

#### 5. Setting Subscriptions

The members agreed to the following annual subscription;

£10 – for all individuals

£3 – for under 16 year olds.

#### 6. Elections

The Committee was elected as follows;

Ray Smith, Chair

Jane Taylor-Holmes, Secretary

Nigel Eves, Treasurer,

Stephanie Mills, Committee member

Vivienne Ashworth, Committee member

Rae Street, Committee member responsible for press liaison

Jim Taylor, Committee member and Hollingworth Lake Volunteer.

#### 7. Any other business

The dates of meetings were set for the following year as follows;

All meetings to commence at 7.30pm and be held at the Visitors Centre;

Thursday 10 January 2019

Thursday 25 April 2019

Thursday 18 July 2019

AGM – October 2019 – to be arranged