

Jane Taylor-Holmes, Secretary  
42 Eafield Avenue  
Milnrow  
Rochdale  
OL16 3UN

01706 657925  
07879 686964

[Janeeholmes@hotmail.co.uk](mailto:Janeeholmes@hotmail.co.uk)

September 2018

Dear Member

**Association of Friends of Hollingworth Lake – Annual General Meeting  
Thursday 11th OCTOBER 2018 7.30pm  
Visitors Centre**

Our tenth AGM is to be held on Thursday 11th of October at 7.30pm at the Visitors Centre, please treat this letter as formal notice of the AGM.

Agenda for the meeting;

1. Minutes of the previous meeting held on 12<sup>th</sup> October 2017 (attached)
2. Apologies for absence
3. Report from the Committee on the Groups' Activities 2017/18
4. Report and Presentation of Accounts from the Treasurer
5. Setting subscription rates
6. Elections
7. Any other Business including dates of next meetings

Meeting dates are as follows;

Thursday 10 January 2019

Thursday 25 April 2019

Thursday 18 July 2019

AGM to be decided – October 2019

The AGM shall elect a committee of at least six full members, including (if possible) a Chair, Vice Chair, Secretary and Treasurer to serve until the next AGM. If you would like to nominate yourself for any of the positions or would like some further information about what this would involve, please do not hesitate to get in touch.

You are encouraged to attend the AGM as we require 10% of the membership for the meeting to be quorate. If you wish to nominate a proxy to attend in your place, please contact me and I shall take details.

Should you have any questions for any of the Committee members or any items for the agenda, I should be grateful if you could contact me as soon as possible.

I look forward to hearing from you

Yours sincerely

*Jane*

Jane Taylor-Holmes  
Secretary

## **ASSOCIATION OF FRIENDS OF HOLLINGWORTH LAKE**

### **ANNUAL GENERAL MEETING**

**12 October 2017**

#### **MEMBERS PRESENT**

Rae Street, Director / member and Chair of the meeting, Jim Taylor (JT), Director & Member, Jane Taylor-Holmes, Secretary and Member, Jean Bogg, Member, Nigel Eves, Treasurer and Member, Pat Carline, Member, Johanna Dobbs, Member.

Judy Alderson, Ranger

1. Welcome and Introductions / Minutes of the previous AGM held on the 15 September 2016

The Chairman welcomed the members and the meeting commenced.

The minutes of the previous AGM held on the 15 September 2016 were accepted as a true and accurate record. Jim Taylor & Pat Carline

2. Apologies for Absence

Vivienne Ashworth, Member, Cllr Ann Stott, Peter Thornton

3. Report from the Chairman of the Groups activities 2016/17

The members accepted the summary of activities, in the absence of a Chairman, this was presented by Jim Taylor and Rae Street.

4. Report and Presentation of the Accounts from the Treasurer

The members considered the Treasurers report. It was noted that the financial year-end was 31<sup>st</sup> May 2017 and that the figures had been checked by the Independent Examiner and on approval would be submitted to Companies House and the Charity Commission.

To year end 31<sup>st</sup> May 2017 income was £400 in year and expenditure was £3433.

The accounts were approved.

5. Setting Subscriptions

The members agreed to the following annual subscription;

£10 – for all individuals

6. Elections

The Committee was elected as follows;

Jane Taylor-Holmes, Secretary

Nigel Eves, Treasurer,

Stephanie Mills, Committee member

Ray Smith, Committee member

Rae Street, Committee member responsible for press liaison

Jim Taylor, Committee member and Hollingworth Lake Volunteer.

It was agreed that the role of Chairperson would continue to be circulated around Committee members.

#### 7. Any other business

The future dates of meetings were set for the following year as follows;  
All meetings to commence at 7.30pm and be held at the Visitors Centre;  
Thursday 11 January 2018  
Thursday 19 April 2018  
Thursday 19 July 2018  
AGM in September – date to be arranged.