



Jane Taylor-Holmes, Secretary
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July 2018

Dear Member

Friends of Hollingworth Lake

Please find enclosed the minutes from the previous meeting on the 19 April 2018 along with a draft agenda for the next meeting on the 19 July 2018. Please note that the meeting will commence at 7.30pm and will be held at the Visitors Centre.

Should anyone have any items for the agenda, please contact me before the next meeting so that a revised agenda may be circulated.

I look forward to seeing you on the 19 July 2018.

Yours sincerely

Jane Taylor-Holmes
Secretary

FRIENDS OF HOLLINGWORTH LAKE

Thursday 19 July 2018 at 7.30pm at Hollingworth Lake Visitors Centre

DRAFT AGENDA

1. Welcome and Introductions
2. Apologies for Absence
3. Approval of minutes of meeting on 19 April 2018
4. Matters Arising from previous meeting
 - Enviro-gym improvements
5. Correspondence
6. Finance Update
7. Governance Update – GDPR & new Charity Commission disqualification rules
8. Director / Trustee Code of Conduct
9. Ranger Update
10. Future Strategy of the Group
11. Ongoing projects and updates
 - Littleborough Civic Trust – Signage Group
 - Enviro-gym
 - Bird boxes
 - Events
 - Sensory garden – maintenance and upkeep
 - Wildlife update
12. Any other business
13. Date / Time of next meeting

All meetings to commence at 7.30pm and be held at the Visitors Centre
Thursday 13 September 2018 (including AGM)
Thursday 10 January 2019
Thursday 25 April 2019
Thursday 18 July 2019

ASSOCIATION OF FRIENDS OF HOLLINGWORTH LAKE
MEMBERS MEETING 19 April 2018

IN ATTENDANCE

Jim Taylor, Director / member and Chair for the meeting, Nigel Eves, Treasurer, Member, Vivienne Ashworth, Member, Jane Taylor-Holmes, Director / Member / Secretary, Kath Clegg, Member, M Sandens, Andrew Huyton, Member, Any King, Link 4 Life.

OFFICERS

Judy Alderson, Ranger

1. Welcomes and Introductions

The Chairman welcomed attendees and opened the meeting.

2. Apologies for Absence

Apologies were received from Cllr Ann Stott, Rae Street, Mr & Mrs Greenwood, Peter Thornton.

3. Minutes of previous meeting

The minutes of the previous meeting held on 11 January 2018 were agreed as a correct record; Jim Taylor and Nigel Eves

4. Matters arising;

➤ Draft Partnership Agreement with RMBC

JTH explained that she had contacted Ian Trickett and explained that the Group would not sign the agreement due to the changing working relationship and the involvement of Link 4 Life.

➤ Hollingworth Lake Working Group meeting

JT explained that he had attended the recent meeting which had discussed the proposals for traffic calming measures on Rakewood Road to include speed humps and reduced speed limit. The Traffic Reg's order was awaited.

An update from UU had been received in relation to litter especially plastics in the Lake, there was a discussion around encouraging / incentivising food outlets to use biodegradable food packaging.

The lack of bins around the Lake was discussed particularly from the Beach to the Pavilion.

The old Lady Alice was discussed, it was noted that this was in storage and was not Lake worthy. There was a proposal that this would be used as a seating area with planting. This was supported by members.

➤ Website

JTH confirmed that the website had been updated, all previous minutes from the meeting were on the agenda.

➤ Enviro-gym Pennine Township Application

JTH confirmed that the application for improvement works at the entrance and exit and around the play equipment at the Enviro-gym had been approved. Work would commence in the coming weeks and an update would be provided to the next meeting.

- Trustee / Director appointments – JTH confirmed that the appointment of Vivienne Ashworth would be finalised, she had contacted Johanna to obtain her information by email however, no response had been received.

5. Correspondence

JTH read a letter received from Ray Smith in relation to the Pennine in Bloom plans to improve the area and a WW1 theme. The members supported the proposal.

6. Finance Update

£1820 balance in the bank

It was noted that £1000 had been allocated to the improvements at the Enviro-gym.

Bank mandate – additional signatory

It was resolved that Andrew Huyton would be added as a signatory to the bank accounts;

The co-op bank plc (the bank) shall continue as our bankers in accordance with our original account application. The business being empowered by and acting within its constitution in giving this instruction.

The bank shall be authorised to accept instructions (including telephone instructions and written instructions sent by facsimile and electronic instructions through use of digital signatures and / or identification numbers or passwords) from us in connection with the accounts and the service provided that the instructions are given

and are signed in accordance with the signing authority listed in all account signatories Section 2 Part C and shall be authorised to act on instructions given by signatories / authorised users in accordance with the account terms and conditions. Instructions shall mean: cheques, bills of exchange, promissory notes or other orders for payment drawn made or accepted on our behalf (even if the payments cause the accounts to be overdrawn) and requests or instructions in writing concerning the accounts, our affairs or property (including the opening of the new accounts, the arranging of facilities and creation of security).

The bank shall be authorised to honour all cheques and all other documents made or accepted on our behalf even if such payment causes any accounts to be overdrawn or increase any existing overdraft, provided that such documents are signed in accordance with the specimen signatures shown in the all accounts signatories (section 2 part C).

The bank shall act on all specimen signatures in accordance with instruction, notice, request or other document in writing concerning our accounts (including the opening of new accounts), affairs or property, as shown in the all account signatories (section 2 part C).

The bank shall be sent a copy of any future resolutions which affect the terms of these resolutions if required.

The bank shall be sent a copy of any changes in our memorandum and articles of association / regulations of bye-laws if required.

The bank shall be notified in writing of any change of directors / partners / owners / officials / members.

The bank shall be notified in writing of any change of authorised user.

The bank shall otherwise continue to operate our accounts in accordance with the signing authority as outlined in section 2 part C.

The bank shall be notified in writing or any overall change of control in the business.

All signatories to the accounts are 18 or over

No directors / partners / signatories / authorised users have been subject to bankruptcy in the last six years.

No directors / partners / signatories / authorised users have had county court judgements registered against them in the last six years.

7. Governance Update & Code of Conduct

It was agreed that this item would be deferred until the July meeting.

8. Ranger update

The Countryside update was circulated to members.

9. Future strategy of the Group

Link 4 Life update

The members welcomed Andy King, Chief Executive Link 4 Life.

Members received an update from Andy on the involvement of Link 4 Life at the Lake. A number of matters were discussed including;

The arrangements in place with RMBC (an 18 month no-risk agreement) to see whether Link 4 Life would like and could continue to operate the site.

The Link 4 Life vision for the role, thinking about what could be achieved in the medium term, collating views and opinions and collaborating with other stakeholders.

Supporting the health / healthy minds / mindfulness walks agenda

Supporting developments through utilising Link 4 Life expertise such as in marketing and bid writing / fundraising, staff at Touchstones

Development of the water sports area, addition of new facilities such as boat hire, pedaloes and a new Lady Alice

Revisiting the Fire assessment in relation to use of the mezzanine area.

Areas for better utilisation such as heritage of the area, the nature in the area and Bear Hill campsite – basis of realising the potential of what was already at the Lake.

Discussed the governance arrangements in place, noting that Claire Costigan would be interested in attending future meetings with the group.

Ongoing relations which were developing with UU to support improvements.

It was agreed that the work of the Group would continue and both charities would work together to support improvements at the Lake.

RSPCA at the Visitors Centre planned meeting on 26 April – it was noted that this meeting had been cancelled, any potential discussions regarding this would be held now

with Link 4 Life. Members expressed their concerns about a future relationships with RSPCA as had been proposed.

10. Ongoing projects and updates

- Littleborough Civic Trust – Signage Group – ongoing – Rae Street to update at a future meeting.
- Enviro-gym – as above.
- Bird boxes – JT confirmed that there had been 8 new bird boxes installed but unfortunately many existing boxes had been destroyed by woodpeckers / squirrels. Members discussed the potential for a future competition encouraging members of the public to design and build a bird box, with the winner receiving a small prize, all bird boxes could then to installed around the Lake. This would be considered further with a view to such a competition being held over the Winter with the boxes being available for installation in Spring.
- Events – upcoming Dawn Chorus (1st May) and Bat Walk (19th May)
- Sensory garden – maintenance and upkeep – being undertaken by U3A
- Wildlife update – Willow Warblers and Chiffchaffs are starting to arrive, an Osprey has been seen in the area and this Winter the Lake was visited by a Glaucous Gull, a large white gull usually found in the Arctic. A lot of butterflies were in the area.

11. Any other business

Shaw Moss – AH explained that he had recently met with a local landowner in relation to the development of an area in Shaw Moss as a new habitat suitable for wading birds. AK offered to visit the area and support the project should this proceed.

12. Date for next meeting

Thursday 19 July 2018